

# Agenda Summary Report (ASR)

## Franklin County Board of Commissioners

<b>DATE SUBMITTED:</b> 2/17/2023	<b>PREPARED BY:</b> Laura Stark, PW Financial & Administrative Services Manager
<b>Meeting Date Requested:</b> 02-28-2023	<b>PRESENTED BY:</b> Craig Erdman, PW Director/County Engineer
<b>ITEM:</b> Consent Agenda <b>X</b> Brought Before the Board <b>Time needed:</b> 15 minutes	
<b>SUBJECT:</b> Public hearing for surplus declaration of county owned property, through the 1. Motor Vehicle (ER&R) Fund, 2. Franklin County Road Fund, 3. Franklin County Sheriff's Department, and 4. HAPO Center, and authorization for disposition via Public Auction, Recycle, or Disposal. A Public Hearing is required when an item exceeds \$2,500. Items not meeting the \$2,500 threshold are incorporated herein in order to streamline the surplus proceeding.	
<b>FISCAL IMPACT:</b> This action will provide revenue through the disposition of county owned property. Upon the Public Auction, Recycle, or Disposal of the county property owned by the Motor Vehicle (ER&R) Fund, the Franklin County Road Fund, the Franklin County Sheriff's Department, and the HAPO Center, all proceeds shall be deposited into the appropriate fund, in accordance with 36.33A.050 RCW, and 36.34.120 RCW, as applicable.	
<b>BACKGROUND:</b>  A Notice of Public Hearing was published pursuant to 36.34.020 RCW in the official paper for Franklin County in both the English and Spanish language. An Affidavit of Publication is held in the file at the Public Works Administration Office.	
1. The following items were purchased through the Motor Vehicle (ER&R) Fund, which is part of the County's equipment rental and revolving fund, enshrined in Chapter 36.33A RCW. These items have reached the end of their useful service life.	
<b><u>Motor Vehicle (ER&amp;R)</u></b>	
<u>Item</u>	<u>Description</u> <u>VIN/Serial Number</u>
100 Gallon Bulk Pickup Bed Fuel Tank	Serial #098251
Conveyor System for Dump Truck	N/A
14 – Broom Cores	N/A
WY-2692	Tenco Snow Plow N/A
8 – Studded tires and Wheels	4/SUV 4/VAN N/A
5 – Passenger tires	varied sizes N/A
2 – Heavy equipment wheels and tires	N/A
The Franklin County Public Works Director has determined that these items can be declared surplus – all funds recovered from the public auction, recycle, or disposal of such becoming part of the Motor Vehicle Fund, per 36.33A.050 RCW. This disposition and its conditions would be overseen by the Public Works Director – per 36.33A.030 RCW – upon authorization from the Board. Upon declaring these items surplus, they shall be removed from Motor Vehicle Fund inventory records by the County Auditor.	
2. The following items were purchased through the County Road Fund, which is part of the County's Public Works Department. These items have reached the end of their useful service life.	
<b><u>County Road Fund</u></b>	
<u>Item</u>	<u>Description</u> <u>VIN/Serial Number</u>
TR-1454	Small Utility Trailer WN71721014
WY-2732	Sand Spreader N/A
WY-2772	Sand Spreader N/A
Cold patch spreader	Serial #42301
1 – Box miscellaneous John Deere parts	N/A

The Franklin County Public Works Director has determined that these items can be declared surplus – all funds recovered from the public auction, recycle, or disposal of such becoming part of the County Road Fund, per 36.34.120 RCW. This disposition and its conditions would be overseen by the Public Works Director, on behalf of the Franklin Road Fund, upon authorization from the Board. Upon declaring these items surplus, they shall be removed from the Franklin County Road Fund inventory records by the County Auditor.

3. The following items were purchased by the County Sheriff's Department. These items have reached the end of their useful life.

**Franklin County Sheriff's Department**

Item	Description	VIN/Serial Number
CS – 1510	2015 Ford Explorer	1FM5K8AT1FGC52309
CS – 1332	2013 Chevy Tahoe	1GNLC2E02DR337884
CS – 1334	2013 Chevy Tahoe	1GNLC2E05DR338690
CS – 1705	2017 Ford Explorer	1FM5K8AT1HGD26587
CS – 1603	2003 Ford Econoline Van	1FMNE31L43HB42709
CS – 1311	2013 Chevy Tahoe	1GNLC2E04DR337420

The Sheriff has determined that they can be declared surplus – the funds recovered from public auction becoming part of the County Sheriff's Department, per 36.34.120 RCW. This disposition and its conditions would be overseen by the Public Works Director, on behalf of the County Sheriff, upon authorization from the Board. Upon declaring the items surplus, they shall be removed from the County Sheriff's Department inventory records by the County Auditor.

4. The following items were purchased by the HAPO Center. These items have reached the end of their useful life.

**HAPO Center**

Item	Description	VIN/Serial Number
Clark Forklift	Green-does not run	Serial #F386112
TRAC #00432	Blue Zamboni-does not run	Serial #HDB1582
Ground Master Blower	does not run	N/A
TCM Forklift	does not run	Serial #A23T41685 / FG25N3T
New Holland Tractor	TC450-does not run	Serial #Y1403149 / 17LA
Sky Scissor Lift	does not run	Serial #P232L-0483-9645
TRAC #011091	John Deere Tractor Turbo 1600-does not run	
3 – Sets of Aluminum Bleachers		N/A
4 – Sun Signs		N/A
2 – TRAC Signs		N/A
52 – Rolls (50,000 Sq. feet) rollup flooring		N/A

The HAPO Center has determined that they can be declared surplus – the funds recovered from the public auction, recycle, or disposal becoming part of the HAPO Center Fund, per 36.34.120 RCW. This disposition and its conditions would be overseen by the Public Works Director, on behalf of the HAPO Center, upon authorization from the Board. Upon declaring the items surplus, they shall be removed from the HAPO Center inventory records by the County Auditor.

**COORDINATION:** The subject items, process, and preparation have been discussed and agreed upon by Craig Erdman, Public Works Director/County Engineer, Jim Raymond, Franklin County Sheriff, Duane Davidson, Interim County Administrator, Greg Snyder, PW Fleet Manager, and Laura Stark, PW Financial & Administrative Services Manager.

**RECOMMENDATION:**

**We recommend that the Board of Franklin County Commissioners hereby declare the subject county property as surplus, and authorize the disposition of the subject items via Public Auction, Recycle, or Disposal; and authorize the Public Works Director oversee said disposition; and to therefore have the County Auditor remove the items from any such inventory lists for the Motor Vehicle (ER&R) Fund, County Road Fund, Franklin County Sheriff's Department, and the HAPO Center Fund.**

**SUGGESTED MOTION:** I hereby move that the Board of Franklin County Commissioners declare the subject county property as surplus, and authorize disposition of subject items; and

I further move that the Board authorize the Public Works Director to oversee the disposition and its conditions on behalf of the Motor Vehicle (ER&R) Fund, County Road Fund, Franklin County Sheriff, and the HAPO Center via Public Auction, Recycle, or Disposal, and to have the County Auditor remove the items as may be applicable from any such inventory lists for the Motor Vehicle (ER&R) Fund, County Road Fund, Franklin County Sheriff's Department, and the HAPO Center.

**ATTACHMENTS:**

- Agenda Summary Report
- Proposed Resolution
- Notice of Public Hearing (English and Spanish)

**HANDLING / ROUTING:**

Original : Clerk of the Board Karin Milham

Copies:

Laura Stark, Public Works

Jim Raymond, Sheriff

Hapo Center

Matt Beaton, Auditor

*I certify the above information is accurate and complete.*

Name:

*Laura Stark, for  
Craig Erdman*

Title: PW Director/County Engineer

**FRANKLIN COUNTY RESOLUTION \_\_\_\_\_**

**BEFORE THE BOARD OF COMMISSIONERS OF  
FRANKLIN COUNTY WASHINGTON**

***DECLARING COUNTY-OWNED PROPERTY AS SURPLUS AND  
AUTHORIZATION OF DISPOSITION VIA PUBLIC AUCTION, RECYCLE, OR DISPOSAL***

**WHEREAS**, the Franklin County Public Works Department maintains a fleet of vehicles, equipment, and miscellaneous items in support of operations through the Motor Vehicle (ER&R) Fund, including: 1–100 Gallon Bulk Fuel Tank, Serial #098251, 1–Conveyor System, no identification numbers or markings, 14–Broom Cores, 1–WY-2692 Tenco Snow Plow, 8– Studded tires and wheels, 5–Passenger tires, and 2–Heavy equipment wheels and tires; and

**WHEREAS**, the Franklin County Public Works maintains vehicles, equipment, and miscellaneous items in support of operations through the County Road Fund, including a small utility trailer #TR-1454, serial WN71721014, 2-sand spreaders ID #WY-2732 and #WY-2772, a cold patch spreader, serial #42301, and 1–box of miscellaneous John Deere parts; and

**WHEREAS**, in accordance with RCW 36.33A.030, the Board of Franklin County Commissioners have appointed the Public Works Director/County Engineer as the administrator of the Motor Vehicle (ER&R) Fund and the County Road Fund; and

**WHEREAS**, the Public Works Director/County Engineer has determined the equipment and miscellaneous items listed above, to have reached the end of their useful life for county purposes, and that the sale of said items, through public auction, recycle, or disposal, to be the most cost effective for the county; and

**WHEREAS**, the Franklin County Sheriff's Department maintains a fleet of vehicles, through the County Sheriff Fund, including a 2015 Ford Explorer, ID #CS-1510, VIN #1FM5K8AT1FGC52309, 2013 Chevy Tahoe, ID #CS-1332, VIN #1GNLC2E02DR337884, 2013 Chevy Tahoe, ID #CS-1334, VIN #1GNLC2E05DR338690, 2017 Ford Explorer, ID #CS-1705, VIN #1FM5K8AT1HGD26587, 2003 Econoline Van, ID #CS-1603, VIN #1FMNE31L43HB42709, and a 2013 Chevy Tahoe, ID #CS-1311, VIN #1GNLC2E04DR337420; and

**WHEREAS**, the Franklin County Sheriff has determined the vehicles, listed above, to have reached the end of their useful life for County purposes, and that the sale of said vehicles, through public auction, to be the most cost effective for the county; and

**WHEREAS**, the HAPO Center maintains vehicles, equipment, and miscellaneous items in support of operations, including 1–Clark Forklift, serial #F386112, 1 – Blue Zamboni, serial HDB1582/TRAC #00432, 1–Ground Master Blower, no serial #, 1–TCM Forklift, Serial #A23T41685/FG25N3T, 1–New Holland Tractor, serial #Y1403149 / 17LA, 1–Sky Scissor Lift, serial #P232L-0483-9645, 1–John Deere Tractor, TRAC #01109, 3–Sets of Aluminum Bleachers, 4–Sun Signs, 2–TRAC Signs, 52–Rolls (50,000 Sq. feet) rollup flooring; and

**WHEREAS**, the HAPO Center has determined the equipment and miscellaneous items listed above, to have reached the end of their useful life for county purposes, and that the sale of said items, through public auction, recycle, or disposal, to be the most cost effective for the county; and

**WHEREAS**, the Board of Franklin County Commissioners held a public hearing, in accordance with RCW 36.34, upon the proposal to dispose of county property at the day and hour fixed in the notice at its usual

place of business, and admitted evidence offered for and against the propriety and advisability of the proposed action; and

**WHEREAS**, the Board of Franklin County Commissioners constitutes the legislative authority of Franklin County and finds that the surplus and disposal of the subject county owned property as being in the best interest of Franklin County; and

**WHEREAS**, funds recovered from the public auction, recycle, or disposal of the county property owned by the Motor Vehicle (ER&R) Fund, the County Road Fund, the Franklin County Sheriff's Department, and the HAPO Center shall be deposited into the appropriate fund, in accordance with RCW 36.33A.050, and RCW 36.34.120.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Franklin County Commissioners declare the subject county property as surplus, and authorize the Public Works Director/County Engineer to execute the disposition of the property via Public Auction, Recycle, or Disposal, and to therefore have the County Auditor remove the property, as may be applicable, from the inventory list for the Motor Vehicle (ER&R) Fund, the County Road Fund, the County Sheriff's Department, and the HAPO Center.

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

**BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON**

\_\_\_\_\_  
Chair

Attest:

\_\_\_\_\_  
Chair Pro Tem

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Member

Originals: Clerk of the Board

Copy: Public Works Department  
County Sheriff  
HAPO Center  
County Auditor / Accounting

**FRANKLIN COUNTY  
NOTICE OF PUBLIC HEARING  
INTENTION TO SELL**

**NOTICE IS HEREBY GIVEN**, that a public hearing will be held on February 28, 2023, at 9:00 a.m., at the Franklin County Board of Commissioners meeting that will be held at the Commissioners Meeting Room located at 1016 N. 4<sup>th</sup> Avenue, Pasco, Washington, for the purpose of considering the advisability of declaring surplus and putting up for sale the following described equipment and property owned by Franklin County.

<b><u>ID NUMBER</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>VIN/SERIAL NUMBER</u></b>
<b><u>Motor Vehicle (ER&amp;R) Fund</u></b>		
100 Gallon Bulk Pickup Bed Fuel Tank		Serial #098251
Conveyor System for Dump Truck		N/A
14 – Broom Cores		N/A
WY-2692	Tenco Snow Plow	N/A
8 – Studded tires and Wheels	4/SUV 4/VAN	N/A
5 – Passenger tires	varied sizes	N/A
2 – Heavy equipment wheels and tires		N/A
<b><u>Franklin County Road Fund</u></b>		
TR-1454	Small Utility Trailer	WN71721014
WY-2732	Sand Spreader	N/A
WY-2772	Sand Spreader	N/A
Cold patch spreader		Serial #42301
1 – Box miscellaneous John Deere parts		N/A
<b><u>Franklin County Sheriff's Office</u></b>		
CS – 1510	2015 Ford Explorer	1FM5K8AT1FGC52309
CS – 1332	2013 Chevy Tahoe	1GNLC2E02DR337884
CS – 1334	2013 Chevy Tahoe	1GNLC2E05DR338690
CS – 1705	2017 Ford Explorer	1FM5K8AT1HGD26587
CS – 1603	2003 Ford Econoline Van	1FMNE31L43HB42709
CS – 2804	2008 Ford Explorer	1FMEU73838UA03396
CS – 1311	2013 Chevy Tahoe	1GNLC2E04DR337420
<b><u>Hapo Center</u></b>		
Clark Forklift	Green-does not run	Serial #F386112
TRAC #00432	Blue Zamboni-does not run	Serial #HDB1582
Ground Master Blower	does not run	N/A
TCM Forklift	does not run	Serial #A23T41685 / FG25N3T
New Holland Tractor	TC450-does not run	Serial #Y1403149 / 17LA
Sky Scissor Lift	does not run	Serial #P232L-0483-9645
TRAC #011091	John Deere Tractor Turbo 1600-does not run	
3 – Sets of Aluminum Bleachers		N/A
4 – Sun Signs		N/A

2 – TRAC Signs	N/A
52 – Rolls (50,000 Sq. feet) rollup flooring	N/A

***Franklin County hereby gives assurances that no person shall on the grounds of race, color, national origin, and sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity conducted by the County***

***A Spanish interpreter will be available. The Commissioner's Chambers are handicap accessible. Arrangements to reasonably accommodate special needs, including handicap accessibility or interpreter, will be made upon receiving 2-hour advance notice. Please contact the Commissioner's Office at (509)545-3535***

# CONDADO DE FRANKLIN

## AVISO DE AUDIENCIA PÚBLICA

### INTENCIÓN DE VENDER

**POR LA PRESENTE SE NOTIFICA** que se llevará a cabo una audiencia pública el 28 de febrero de 2023, a las 9:00 a.m., en la reunión de la Junta de Comisionados del Condado de Franklin que se llevará a cabo en la Sala de Reuniones de Comisionados ubicada en 1016 N. 4<sup>th</sup> Avenue, Pasco, Washington, con el propósito de considerar la conveniencia de declarar excedentes y poner a la venta el siguiente equipo que es propiedad del Condado de Franklin.

<u>NÚMERO DE IDENTIFICACIÓN</u>	<u>DESCRIPCIÓN</u>	<u>NÚMERO DE VIN</u>
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#### Fondo de Vehículos Motorizados (ER&R)

100 galones a granel cama de recogida tanque de combustible		serie # 098251
Sistema transportador para camión volquete		N/A
14 – Núcleos de escoba		N/A
WY-2692	Tenco quitanieves	N/A
8 – Neumáticos y ruedas con clavos	4/SUV 4/VAN	N/A
5 – Neumáticos de pasajeros de tamaños variados		N/A
2 – Ruedas y neumáticos para equipos pesados		N/A

#### Fondo de Carreteras del Condado de Franklin

TR-1454	Remolque utilitario pequeño	WN71721014
WY-2732	esparcidor de arena	N/A
WY-2772	esparcidor de arena	N/A
Esparcidor de parche frío		Serie #42301
1 – Caja miscelánea John Deere partes		N/A

#### Oficina del Sheriff del Condado de Franklin

CS – 1510	2015 Ford Explorer	1FM5K8AT1FGC52309
CS – 1332	2013 Chevy Tahoe	1GNLC2E02DR337884
CS – 1334	2013 Chevy Tahoe	1GNLC2E05DR338690
CS – 1705	2017 Ford Explorer	1FM5K8AT1HGD26587
CS – 1603	2003 Ford Econoline Van	1FMNE31L43HB42709
CS – 2804	2008 Ford Explorer	1FMEU73838UA03396
CS – 1311	2013 Chevy Tahoe	1GNLC2E04DR337420

#### Centro Hapo

Clark Forklift	Green: no funciona	Serie #F386112
TRAC #00432	Blue Zamboni-no funciona	Serie #HDB1582
Ground Master Blower	no funciona	N/A
La carretilla elevadora TCM	no funciona	Serie #A23T41685 / FG25N3T
New Holland Tractor	TC450-no funciona	Serie #Y1403149 / 17LA
Sky Scissor Lift	no funciona	#P232L-0483-9645
TRAC #011091	John Deere Tractor Turbo 1600-no funciona	N/A
3 – Conjuntos de bancas de aluminio		N/A
4 – Signos solares		N/A



2 – TRAC firma

N/A

52 –Rollo de 50,000 pies cuadrados (pisos enrollables)

N/A

***Por la presente, el Condado de Franklin garantiza que ninguna persona por motivos de raza, color, origen nacional y sexo, será excluida de la participación, se le negarán los beneficios o será objeto de discriminación bajo ningún programa o actividad realizada por el Condado.***

***Un intérprete de español estará disponible. Las Cámaras del Comisionado son accesibles para discapacitados. Los arreglos para acomodar razonablemente las necesidades especiales, incluyendo la accesibilidad para discapacitados o el intérprete, se harán al recibir un aviso con 2 horas de anticipación. Comuníquese con la Oficina del Comisionado al (509) 545-3535***